

Position Opening Dean of Graduate Jewish Studies

Position Overview

Spertus Institute for Jewish Learning and Leadership is seeking an experienced professional to oversee its Jewish Studies offerings, including masters and doctoral programs offered locally and through distance learning, as well as public programs, exhibits, and library and archival resources. The primary focus of this position is administrative, however the successful candidate will also be appointed to a faculty position at the associate professor or professor level in his or her area of specialization and will teach one or two courses annually. (Spertus does not grant tenure.)

The Dean of Graduate Jewish Studies reports to the Provost/Vice President. This is a new position. Residence in the Chicago-area required.

Responsibilities

- Curricular oversight and program review of all Spertus Institute Jewish Studies offerings
- Strategic planning, including the development of new programs that adapt to changing market conditions and incorporate new technologies
- Student recruitment, enrollment, and retention
- Assessment of student learning
- Supervision of student advising
- Hiring and supervision of faculty and related staff
- Course and public program scheduling
- Public ambassador for Spertus in the community

Qualifications

1. Doctorate in a field within Jewish Studies
2. Facility with classical Jewish sources
3. Administrative experience, including in areas of programming, evaluation, educational technology, and strategic planning

Salary

The salary is competitive at the level of professor and commensurate with skills and prior experiences.

About Spertus Institute

Founded in 1924 as the College of Jewish Studies, **Spertus Institute for Jewish Learning and Leadership** is a non-denominational, accredited institution of Jewish higher education. At Spertus, we are guided by two truths: that a learning Jewish community is a vibrant Jewish community and that great Jewish communities need great Jewish leaders. Spertus programming therefore focuses on two areas: Adult Jewish learning, including graduate degree programs in Jewish Studies, public programs, arts exhibits and installations, and

library and archival resources—and on the growth of Jewish communal leaders, with graduate and certificate programs in Jewish leadership and professional studies, master classes and professional workshops, leadership symposia, and mentoring.

Timeframe

The position will begin August 1, 2016. Applications will be accepted until the position is filled.

For priority consideration, please submit a cover letter detailing your interest in and qualifications for the position and a CV with a list of three references who could be contacted via email to deansearch@spertus.edu by March 31, 2016.

No phone inquiries will be accepted.